



DACP Volunteer Clearance Information Form

THIS FORM WILL BE KEPT CONFIDENTIAL.

EVERY VOLUNTEER MUST COMPLETE A FORM.

Michigan State Law requires our school to conduct an ICHAT (Internet Criminal History Access Tool) check for our volunteers. This background check helps us to keep DACP a safe place for all to learn and volunteer. This form and the ICHAT results will be kept confidential with the Membership Chair, Membership Committee, and DACP President. Thank you for your willingness to volunteer!

Student's name _____ Please circle your relationship to the student.

Parent/Guardian Grandparent Other _____

VOLUNTEER INFORMATION-PLEASE PRINT

Last Name _____ First Name _____ Middle Initial ____

Race _____ Gender _____

Month of Birth _____ Date of Birth _____ Year of Birth _____

MI Driver License Number _____

Other Last Name (i.e. maiden name) _____ Other First Name _____ Middle Initial ____
Other Last Name _____ Other First Name _____ Middle Initial ____

Have you ever been convicted of any criminal offense? If yes, please describe.

Have you ever been convicted through the Juvenile Court of child abuse? If yes, please explain.

I certify that the answers herein are true and complete to the best of my knowledge. I understand the Central Records Division of the Michigan State Police (Lansing MI) requires the above information. I authorize Drayton Ave. Cooperative Preschool to utilize the above information for the sole purpose of obtaining a criminal history file search.

Volunteer's Signature _____ Date _____

DACP Background Check Policy

Persons wishing to volunteer at DACP will submit the completed "DACP Volunteer Information Clearance Form" to the Membership Chair. The Membership Chair, with the assistance of the members of the Membership Committee, will initiate a background check via the Michigan Public Sex Offender Registry (PSOR) and the Michigan State Police Internet Criminal History Access Tool (ICHAT) or any other available and/or newly developed or generated background check modes.

The Membership Chair will be specifically looking for people who have pending charges or been convicted of any crime of an assaultive behavior, of a crime involving firearms or weapons, or of the following crimes as described in Section 1539 (a)(1) and (b)(2) of the Michigan School Code:

...criminal sexual conduct in any degree, assault with intent to commit criminal sexual conduct, an attempt to commit criminal sexual conduct in any degree, felonious assault in a child, child abuse in any degree, or an attempt to commit child abuse in any degree; cruelty, torture, or indecent exposure involving a child; or a violation of Section 7410 of the Public Health Code, Act 368 of the Public Acts of 1978, being Sections 333.7410 and 333.7416 of Michigan Compiles Laws...

If after the background check it is found that a volunteer has a pending charge or been convicted of any of the above crimes, the Membership Chair will notify the DACP President. The DACP President will notify the volunteer of the finding(s) and s/he is subject to being prohibited from volunteering with DACP. All background checks, volunteer forms, and any reported convictions of volunteers as listed above, will be kept confidential and filed in the DACP Membership Files located at DACP.

Office Use Only

Date Received _____ Date Screened _____
Screener _____ Signature _____

Volunteer Status
 Cleared
 Denied

If denied, date reported to DACP President _____

Attach ICHAT report & Human Services Clearance letter to this form.